
HAMILTON CITY HISTORIC HERITAGE FUND GUIDELINES

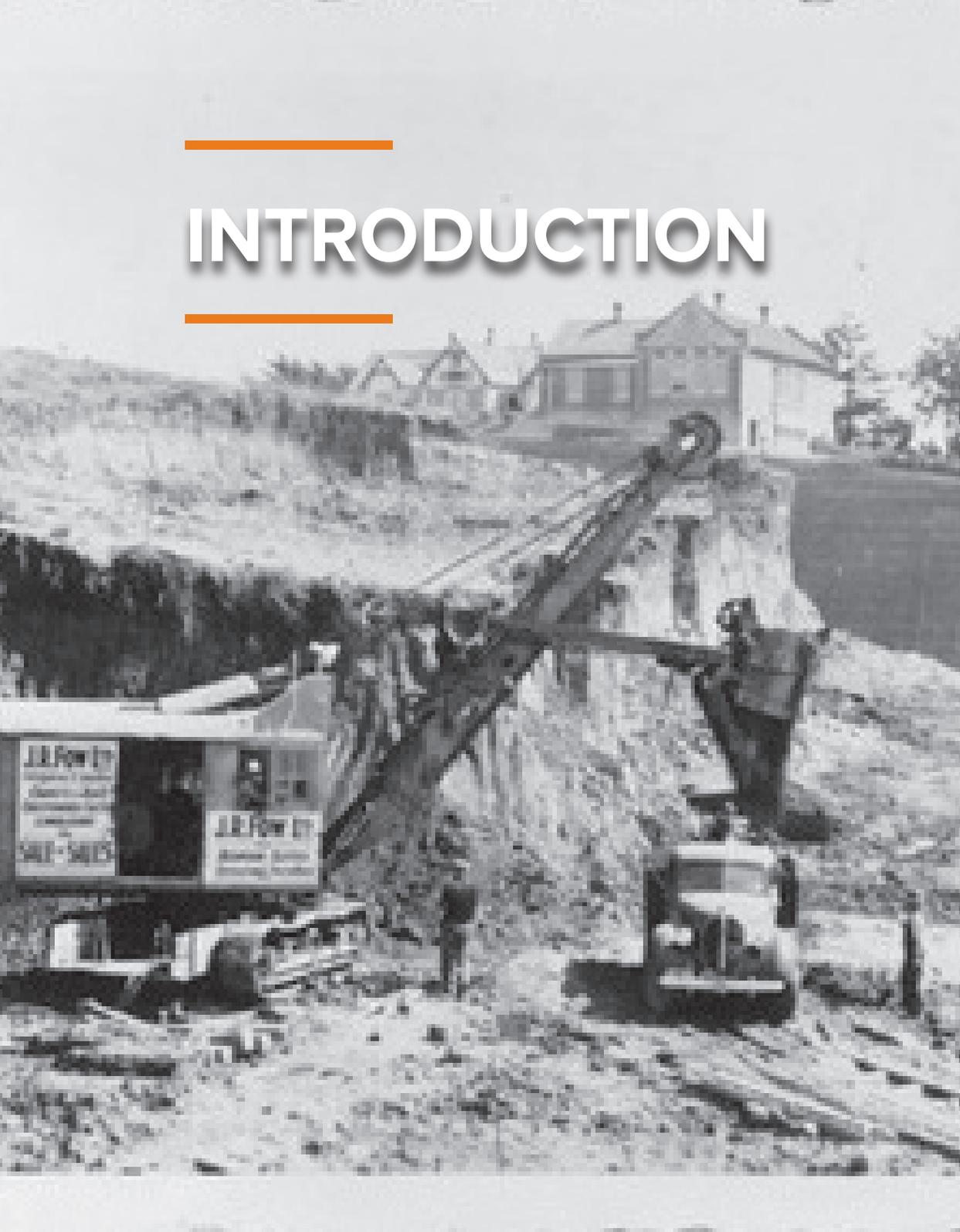
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INTRODUCTION

These guidelines result from the actions set out in the Hamilton Heritage Plan. The plan recognises the contribution heritage makes to Hamilton's identity and the need to protect, conserve and restore this heritage.

PURPOSE

To incentivise the protection, conservation, restoration and use of both the built heritage and archaeological sites within Hamilton.



WHO CAN APPLY?

This contestable fund is available from 2017 to support owners of historic heritage. The fund is open to private individuals, companies and non-profit organisations/groups:

1. For a project within Hamilton, and
2. a building that is listed as a heritage item in Schedule 8A of the Proposed District Plan, or
3. a site that is listed as a group I archaeological and cultural site in Schedule 8B of the Proposed District Plan.

Only applications for works that have not yet commenced will be considered for funding.

WHO WILL NOT BE CONSIDERED FOR FUNDING?

1. the Crown
2. state owned enterprises
3. district health boards
4. tertiary education institutions, local and regional authorities.

WHAT TYPE OF PROJECTS ARE ELIGIBLE FOR FUNDING?

The following types of projects are eligible for funding:

1. Essential repairs, stabilisation or core structural works of the original heritage fabric
2. Restoration projects
3. Upgrades to code/regulation standards to enable contemporary use of heritage places, e.g. fire, earthquake, access provisions
4. Specific “like for like” material replacement or maintenance projects that protect the integrity of heritage buildings
5. Preparation of heritage conservation plans and/or maintenance plans
6. Emergency or protective works to protect heritage fabric.

HOW ARE APPLICATIONS ASSESSED?

Priority will be given to projects where:

- Heritage buildings are earthquake-prone under the Building Act 2004
- Buildings and structures are on the Heritage New Zealand Pouhere Toanga List
- Does not detract from the heritage values of the item
- Works contribute to the retention, preservation and the continued use or compatible reuse of the heritage building
- Work is supported by a conservation/maintenance plan prepared by a heritage professional.

Along with the above the following will be considered:

- Financial contribution to be made by the applicant
- Applicant's ability to access funding from other sources
- Financial and project management capacity of the applicant
- Applicant's funding history.

The amount of funding is subject to the availability of funds and will be at the discretion of the Council. Applicants will be able to apply for up to \$100,000. Any other costs will be needed to be funded separately by the applicant, including arrangements such as an "in-kind contribution" (e.g. voluntary labour and material contributions).

WHAT TYPES OF WORKS WILL NOT BE FUNDED?

To ensure the best use of the Fund, funding will not be available for the following:

- Demolition or relocation of heritage buildings or structures off-site
- Construction of new buildings or structures not for the purpose of preserving heritage values
- Additions and/or extensions to existing heritage buildings or structures that are not in keeping with the heritage values of the building or structure
- Reconstruction or replicas of heritage buildings, structures or items
- Routine building maintenance including interior re-fits where there is no public benefit, e.g. private homes.
- Projects that are not supported by a conservation professional.

RESOURCE CONSENT LODGEMENT FEE WAIVER

To support owners to retain and conserve heritage buildings and sites, the Council will also consider a reduction in non-notified resource consent fees for the following activities provided these activities protect and conserve the heritage values of the building or site:

- earthquake strengthening
- signage erection, construction or extending a structure or fence
- relocation of buildings on its existing site
- earthworks on a group 1 archaeological site.

Activities that require a resource consent due to underlying zoning or failing requirements other than those relating to heritage, will not be eligible for the resource consent fee waiver. However the waiver of, and the amount to be waived, is at the discretion of the Council.

FREQUENCY OF FUNDING

Eligible applicants may only receive one funding grant or resource consent waiver each calendar year. Funding will only be provided on completion of the project and certification of works.

COMPLETION OF WORKS

Works must be completed within one year of receiving approval for funding unless a staged development programme has been agreed.





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WHO WILL ASSESS APPLICATIONS?

Applications will be received by the City Planning Unit who will process the applications, consult with other Council departments, and the Council's Heritage Advisory Panel when necessary.

All grants will require the approval of full Council. Information on funding grants will be reported to the Council every six months. All approved funding grants will be made available to the public on the Council website.

TERMS AND CONDITIONS OF THE HISTORIC HERITAGE FUND

The Council may impose specific conditions on applications that have been awarded funding in addition to the following:

- Applicants that accept funding from the Council will be required to account for their expenditure through the provisions of invoices and receipts prior to the final inspection and the release of funds. Failure to provide this information may result in the loss of approved funding.
- General details of an application (property address, amount of funding and purpose) will be reported publicly to the Council. This information may also be used for publicity following the awarding of funding.
- Successful applicants and their projects may be used as part of ongoing publicity for the promotion of the Fund and heritage.
- Retrospective applications will not be considered for funding.

HOW TO APPLY

The Council will call for applications every six months (e.g. March and September), depending on the availability of funding. Application forms will be available on Hamilton City Council's website or by emailing planning@hcc.govt.nz.

For more information, please contact

City Planning Unit
PH: 838 6699
E: planning@hcc.govt.nz

Find out more at: Hamilton.co.nz

